



Performance/Hybrid Event Data Sheet

Dear participant,

We are finalizing the schedules of our performances/hybrid events and to be able to prepare everything in time, we kindly ask you to fill in the data sheet and send it back as soon as possible. It is for internal use only, will be treated confidentially, and **not** be passed on to third parties. Please fill in all fields. Fields marked with * are required.

If you have any further questions, please do not hesitate to contact us.

Administrative manager & finance: Katharina Gratzl-Karnitschnig (kgk@transmediale.de)

Project manager: Sabrina Kürzinger (sak@transmediale.de)

General Information

Title (Dr., Prof., etc.)	
First name (as written in passport)*	
Last name (as written in passport)*	

Press & Communication

Artist name and/or artist group name (as to be published)*	
Official title of the performance/hybrid event (as to be published)*	
Can we announce your performance/hybrid event in our upcoming press release(s), publications, website, etc.??*	
Performance/hybrid event special credits?	
Link(s) to image(s) (if not attached to email). Images (<u>one for the performance/hybrid event, and one personal photo</u>) should be min. 2300 pxl (one side), i.e. circa 20 cm with 300 dpi "print" resolution*	
Please make sure that your image rights form(s) is/are included*	



Description of the performance/hybrid event (800 characters incl. blanks)*

Empty space for description of the performance/hybrid event.

Biography (500 characters including blanks) *

Empty space for biography.



SETUP Information

Please attach a Tech Rider. (In case you uploaded a Tech Rider in the Call for Works submission, this is fine. Just make sure that you keep us updated in case of changes)*	
Length of your performance/hybrid event? *	
Special spatial conditions needed?*eg. lights etc.	
Do you need to install something? (please specify measurements and construction plans)	
Will you need a PA system?	yes no
Will you bring your own laptop? please note: If it is a Mac, please bring your own VGA-Adapter	yes no
Do you need transmediale to provide a laptop for you?*	yes no
Do you need internet access for your performance/hybrid event?	yes no
Which materials are you going to bring?*	
How will transport be managed?	
Which materials you would need us to provide? * (please specify type and quantity)	
Will there be special effects involved (i.e. fire, pyro, strobe, fog, laser...)? Please specify.	
How much rehearsal/set up time is needed?*	
How much time do you need for a last sound/video check on stage before your performance/hybrid event starts?*	
Technicians will be present during the setup and the sound/video check. A stage manager is usually present during setup, sound/video check and the performance/hybrid event itself.	
Do you need further assistance?*	yes no
Technicians could also be present during the whole performance/hybrid event if needed and we have volunteers who could assist you, but we need to know this beforehand.	

Thank You!